

**MASSACHUSETTS LAW SCHOOL CONSORTIUM**  
**FALL 2011 NATIONAL RECRUITMENT PROGRAM**  
**REGISTRATION FORM**

Employer Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
(Résumés will be mailed to this person)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Hiring Attorney: \_\_\_\_\_ Telephone: \_\_\_\_\_

Website: \_\_\_\_\_

Offices for which you will interview (if other than above): \_\_\_\_\_

**INTERVIEWING EMPLOYERS**

Preferred Interview Date(s): \_\_\_\_\_  
(Interviews will begin on September 6, 2011 and run through October 28, 2011)

**Interview Location Preference:** Please complete the form on the reverse side.

Name(s) of interviewer(s): \_\_\_\_\_

Number of interview rooms requested: \_\_\_\_\_ Times for interviews: Begin at 9:00 a.m. \_\_\_\_\_ Other time: \_\_\_\_\_  
End at 5:00 p.m. \_\_\_\_\_ Other time: \_\_\_\_\_

Length of interviews: 20 minutes \_\_\_\_\_ 30 minutes \_\_\_\_\_ Other \_\_\_\_\_

Students to be interviewed: 2L (summer interns) \_\_\_\_\_ 3L (Associates) \_\_\_\_\_ LL.M. Students \_\_\_\_\_

Registration Fee enclosed (\$100.00): \$ \_\_\_\_\_ Please make checks payable to: **Massachusetts Law School Consortium**

Special instructions (writing sample, transcript, references, technical degree): \_\_\_\_\_

**RESUMES ONLY**

YOU DO NOT PLAN TO INTERVIEW AT THE PROGRAM, BUT WISH TO RECEIVE RESUMES.

Resumes from: 2L (summer interns) \_\_\_\_\_ 3L (Associates) \_\_\_\_\_ LL.M. Students \_\_\_\_\_

Resumes should be collected and **SENT IN A GROUP** by the law schools by (date): \_\_\_\_\_

Resumes should be sent **DIRECTLY BY STUDENT** by (date): \_\_\_\_\_

Please return this completed form by June 3, 2011, along with **eight copies of your organization's descriptive material, and eight copies** of this form to:

Michelle Dobbins, Associate Director for Recruitment & Marketing  
Career Development Office  
Suffolk University Law School  
120 Tremont Street, Boston, MA 02108-4977  
Tel: 617-305-1674 Fax: 617-573-8706  
mdobbins@suffolk.edu

## **INTERVIEW LOCATION FORM:**

(For interviewing employers only. Please check one.)

\_\_\_\_\_ ***Suffolk University Law School*** -- Centrally located on historic Beacon Hill in downtown Boston, Suffolk is easily accessible by public transportation. Suffolk Law School is 15 to 20 minutes away from Harvard Law School.

\_\_\_\_\_ ***Harvard Law School*** -- Please remember that you may request Harvard Law School only if you have already been assigned an on-campus interview room by the Harvard Law School staff. If you have already been assigned a room, we would be happy to check the availability of that room for Consortium interviewing purposes. Interviews would be arranged during the morning of your previously scheduled afternoon Harvard interviews. Interviews at Harvard Law School may begin no earlier than 9:00am.

If this is your preference, please inform us of your room assignment at Harvard Law School, or room in the private function facilities at Harvard: \_\_\_\_\_

\_\_\_\_\_ ***Hotel*** -- Some interviewers prefer to interview Consortium students at the hotel at which they are staying. Please inform us of your hotel if you have decided to interview students there: \_\_\_\_\_